

MANAGEMENT MEMO

SUBJECT:	NUMBER:
STATE PAYMENT CARD ACT (AB 1374)	DATE ISSUED:
	EXPIRES: April 30, 2005
REFERENCES: Supersedes Management Memo 00-10	ISSUING AGENCY: Department of General Services

This Management Memo announces the new Master Service Agreements (MSAs) for credit and debit card acceptance and processing. There are four MSAs for Visa and MasterCard processing. There are also MSAs with American Express and Discover Financial Services. The term of the MSAs are May 1, 2002, through April 30, 2005, with the possibility of two, one year extensions.

An agency can subscribe to one of these MSAs by initiating a subscription agreement with the processor. Each subscription agreement may contain a particular set of terms and conditions that best meet the specific needs of each agency. Those agencies that have existing subscription agreements with one of the processors will need to initiate a new subscription agreement to coincide with the new term.

Visa and MasterCard processing

State agencies may subscribe for Visa and MasterCard processing services from one of the four processors listed below.

- First Data Merchant Services
- Nova Information Systems / Imperial Bank
- Paymentech, L.P.
- Wells Fargo Merchant Services

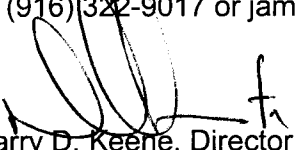
The four Visa and MasterCard processors can provide processing (authorization, capture, and routing) for American Express and/or Discover Cards. Subscribers must complete a separate subscription agreement and receive settlement directly from American Express and/or Discover Financial Services, Inc. under the terms and conditions of those MSAs.

American Express and Discover Card processing

The following two companies provide American Express or Discover Card processing exclusively.

- American Express Travel Related Services Company, Inc.
- Discover Financial Services, Inc.

To view the MSAs or for more information visit the Department of General Services, Office of Fleet Administration's website located at www.ofa.dgs.ca.gov. For questions please contact James Sapnaro at (916) 322-9017 or james.sapnaro@dgs.ca.gov.


Barry D. Keene, Director
Department of General Services

Attachment

BK:DV:JS

Vendor Contact Information

First Data Merchant Services (Visa & MasterCard)

Ms. Trudy Crawford
Group Relationship Manager
2500 Lake Cook Road
Riverwoods, IL 60015
Telephone: (800) 229-0058 Ext. 588
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Nova Information Systems / U.S. Bank (Visa & MasterCard)

Ms. Michelle Harrison-Carter
Senior Relationship Manager
1340 Hudspeth Street
Simi Valley, CA 93065
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Fax: (805) 581-9251
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Mr. Bobby C. Lawson, Jr.
Sales Director
219 Perimeter Center Parkway
Atlanta, GA 30346-1649
Telephone: (678) 731-5168
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Paymentech Merchant Services, Inc. (Visa & MasterCard)

Ms. Sylvia E. Dunham
Senior Account Executive, New Accounts
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Ms. Juliana Ang
Client Relations Manager
1401 South 52nd Street, Suite 100
Tempe, AZ 85201
Telephone: (800) 262-3200, Option 1, Ext. 7404
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Wells Fargo Merchant Services (Visa & MasterCard)

Mr. Geary A. Lyons
Vice President, Western Region Sales Manager
85 Cleaveland Road, 1st Floor
Pleasant Hill, CA 94523
Telephone: (925) 975-4730
Fax: (925) 943-7927
Email: glyons@wellsfargo.com

American Express (American Express only)

Ms. Michele Boudreau
Manager, Account Development
50855 Washington Street, # C207
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